

ITD/ACEC IDAHO MATERIALS LIAISON COMMITTEE

MINUTES OF MEETING

March 13, 2007

Guest Speaker

Todd Hilde, Technical Sales Representative for SemMaterials, presented "Paving Technologies in the Industry Today."

Subcommittee Reports

Retaining Walls/Roadway Design subcommittee

The subcommittee will meet April 11, 2007, time and place to be determined.

GARVEE Program – Phase Report Process Improvement

Connecting Idaho Partners (CIP) has assembled a Phase Report Work Group to look at streamlining the processes without sacrificing the quality of the reports. Currently, the results of this effort will only apply to GARVEE funded and CIP directed projects. Ideas can be submitted to the Work Group regarding improvements to the phase report processes.

ITD Materials will no longer be involved in the review/approval process of any GARVEE/CIP projects (that have not been designed by CIP). ITD Materials will have an audit process in place to review a percentage of the projects. There is no issue with contacting HQ or District Materials staff for input on GARVEE/CIP project.

Suggestions and ideas can be shared with any member of the Materials Phase Reports Process Enhancement Work Group:

Mike Santi - mike.santi@itd.idaho.gov

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Jeff Drager - jeff.drager@itd.idaho.gov

Paul Ziman - paul.ziman@fhwa.dot.gov

Stan Crawford - S_Crawford@AmericanGeotechnics.com (note the underscore between S and Crawford)

Kimball Ohsiek - kimball.ohsiek@ch2m.com

Oversight is being provided by:

Jeff Miles - jeff.miles@itd.idaho.gov

Dave Jones - dave.jones@itd.idaho.gov

Pat Klampe - pat.klampe@ch2m.com

During the discussion, the issue of sealing (stamping) only the final version of phase reports was raised. This is a past committee meeting discussion topic. The primary issue of concern is the use of incomplete or inappropriate draft versions of reports if they are sealed (stamped) by the responsible professional when submitted as a draft. Currently, the responsible professional's signature and seal (stamp) are only affixed to the final version of the report to reduce the potential of possible confusion with previous draft versions of a report.

Electronic Submittal of ITD Phase Reports

ITD Web page link to procedures for electronic submission of phase reports
<http://www.itd.idaho.gov/design/cau/cau.htm>.

Overall, the electronic submittal process has received “fair” to “good” response. Civil primes still are requesting hard copies of the reports.

WAQTC/ACEC Qualification Program

Website is <http://waqtc.acecofidaho.org>.

Upcoming exam dates:

AsTT – March 23, 2007

AgTT – April 13, 2007

Workmanship training will be held on April 10-11 at AGC of Idaho. It is designed for contractors but would also be beneficial for inspectors. Registration fee is \$250.

Discussion with audience regarding topics to consider at future meetings

Additional discussion regarding signatures and seals being affixed only to final versions of phase reports.

Presentation on pavement drainage and changing drainage from ADT to some other parameters.

Presentation on Superpave projects list and specification review.

The next meeting is scheduled for 12:00 noon on Wednesday, June 13, 2007.